

Clerk, Kathi Hanson  
Treasurer, Vacant

Supervisor  
Julia M. A. Leake

Trustee, Trudy Seppanen  
Trustee, John Gregg

Michigamme Township  
202 West Main – Po Box 220  
Michigamme, MI 49861  
Phone: 906-323-6608 Fax: 906-323-6344  
Michigamme Township Board Meeting  
Location: Community Building  
November 10, 2025, at 6:00 P.M.

Guests: Debbie Kinnunen, Terry & Rose McBride, Carla Skytta, William Seppanen, Viki DeMars.

- I. Call to order at 6 :03 P.M by Supervisor Leake.
- II. Pledge of Allegiance recited by all.
- III. Roll Call by Clerk Hanson. Gregg, Seppanen, Leake, and Hanson present. (Treasurer position vacant at this time). All present. Quorum met.
- IV. Motion to approve the agenda with additions (in blue) by Gregg. Second by Seppanen. Voice vote. 4 Ayes. 0 Nays. Motion passed.
- V. Motion to approve minutes for October 13, 2025 with corrections (two typos) by Gregg. Second by Seppanen. Voice vote. 4 Ayes. 0 Nays. Motion passed.
- VI. No Treasurer's Report due to vacancy in this position.
- VII. Clerks Report / Bills to be paid. Motion to approve all Clerk reports and pay bills by Seppanen. Second by Leake. Roll call by Hanson. Gregg Aye, Leake Aye, Hanson Aye, Seppanen Aye. 4 Ayes. 0 Nays. Motion passed.
- VIII. No Public Comment / 3 minutes on Agenda Items Only
- IX. Board Comments: Hanson reported winter parking ban in effect November 1 – April 30<sup>th</sup>. From 2:00a.m. until streets are plowed that day. Thank you to DDA for hosting a wonderful Christmas Market, and to Nancy Ferro for all her hard work preparing the Thanksgiving feast for the community. Leake reported her monthly "Supervisor Updates". (see attachment).
- X. Supervisor Leake read correspondence from Spurr Township Planning Commission informing Michigamme Township they were updating their Master Plan and will send us a copy of the updated plan once completed.

XI. Committee Reports

1. Fire Board: Trudy Seppanen gave a lengthy, detailed report (see attachment).
2. Planning Commission continues to work on their Master Plan and photographs.
3. DDA went over final prep plans for the Christmas Market.
4. DPW is in final preparation stages for winter; most of the seasonal equipment is shut down and serviced; Ernie's winter work schedule has been changed. He now works two/5 hour shift days per week.
5. No report for the Michigamme Area Seniors.
6. Friends of Michigamme are working on getting their 990's done.

XII. Old Business

1. Antonio Adan, set date and time for next presentation. Date set is Monday November 17<sup>th</sup> at 6:00 p.m. in the Community Building Card room.
2. Motion to approve the Finalized language for Coded Door Lock Agreement once misspelled words are corrected by Gregg. Second by Seppanen. Roll call by Hanson. Leake Aye, Hanson Aye, Gregg Aye, Seppanen Aye. 4 Ayes. 0 Nays. Motion passed.
3. Deadline for First Responders 501C3 completion was discussed and Leake made the motion to set the date as December 31<sup>st</sup> 2025. Second by Hanson. Roll call by Hanson. Gregg Aye, Hanson Aye, Leake Aye, Seppanen Aye. 4 Ayes. 0 Nays. Motion passed.

XIII. New Business

1. Scott Kenney Report (accountant) read by Leake (see attachment).
2. Choose and approve employee evaluation form. It was unanimous by all board members to choose the first detailed evaluation form. Motion by Gregg to accept/adopt the blue evaluation form with criteria items 1-23 under general category. Second by Hanson. Voice vote. 4 Ayes. Motion passed.
3. Discussion and decision concerning FMLA. After much discussion it was decided we need to table this for now and revisit once more research has been done and additional data collected.
4. Permission to let bids for the new First Responders Vehicle per design. Motion by Gregg to give permission to let bids for the new First Responders Vehicle per design submitted. Second by Seppanen. Voice vote. 4 Ayes. 0 Nays. Motion passed.
5. Permission to join MABAS. Motion by Gregg to give permission to join MABAS. Second by Hanson. Voice vote. 4 Ayes. 0 Nays. Motion passed.

6. Air Handlers permission to proceed. Motion by Gregg to allow Supervisor Leake to find someone qualified to repair the air handlers on the stage. Second by Seppanen. Voice vote. 4 Ayes. 0 Nays. Motion passed.
7. Interview date for Treasurer position. Motion to set interviews starting at 10:00 a.m. the morning of November 18<sup>th</sup>.
8. Special meeting to appoint/hire Treasurer (if we find one qualified) date. **Not needed.** If we find a qualified candidate during interview process, we will hire/appoint candidate of choice after all interviews are done.

XVI Public Comment: Terry McBride/ DDA Children's Christmas Party coming up and they need volunteers and gifts.

XVII No Board Comment.

XVIII Motion to adjournment by Seppanen. Second by Gregg. Voice vote. Seppanen Aye, Hanson Aye, Leake Aye, Gregg Aye. 4 Ayes. 0 Nays. Motion passed. Meeting adjourned at 7:34 p.m.

DRAFT